



Date: 16.02.2024

Dear Parents,

It gives us a sense of gratification & fulfillment as we move towards completion of yet another successful academic year 2023 - 24. Our Planning and execution of the annual academic program groomed our students well. The year also witnessed a number of significant moments that made it unique & memorable.

We would like to thank you for the constant support and cooperation extended to us which made all of this possible and helped us grow in stature as we grew chronologically.

Here are a few important points to be noted for the **3rd Term (2023 - 24) & New Academic session (2024 - 25)**

- 1. Last working day & collection of progress report:**
  - Academic year for 2023 - 24 ends on 20th April 2024.
  - Collection of Annual progress reports on 20th April 2024 for all grades.
  - Students of all grades will have summer vacation from 22<sup>nd</sup> April to 11<sup>th</sup> June.
  
- 2. Withdrawal of Admission:**
  - Application for withdrawal of admission from session 2023-24, issue of transfer/Bonafied Certificate should be submitted to the admin office on or before **5<sup>th</sup> March 24**. 1<sup>st</sup> term fee for 24-25 will be charged if any withdrawal request is received after **5<sup>th</sup> March 24**.
  
- 3. Annual calendar for 2024 - 25:**
  - The complete annual calendar for 2024 - 25 with all details of the activities, events, PTM, assessments, holidays etc. will be uploaded on our school website by June 2024.
  
- 4. Academic books for 2024 -25:**
  - Academic Text books, note books and required stationery can be purchased in the school premises from June 3<sup>rd</sup> to 8<sup>th</sup>.
  
- 5. Regular & Sports Uniforms:**
  - Dear parents, keeping in view the inconvenience caused last academic year, this year we are going with a new uniform vendor, due to this, it's difficult to match with same design, quality, and colour, so we are changing the same which comes with a reasonable price and good quality.
  - Sports dress also will be changed to the nearest match. Hence, we request all the parents to support us as always for the smooth flow of transition. Complete uniform details will be sent through circular in the month of April.

**6. Fee details for 2024 – 25 :****Tuition Fee Structure for AY 2024-25**

Fee Structure	Nursery	PP1 & PP2	Grade I & II	Grade III & V	Due Dates
<b>Term I</b>	Rs. 20,000.00	Rs. 20,000.00	Rs. 25,000.00	Rs. 30,000.00	On or before <b>10<sup>th</sup> June</b>
<b>Term II</b>	Rs. 15,000.00	Rs. 20,000.00	Rs.20,000.00	Rs. 20,000.00	On or before <b>10<sup>th</sup> Sept '24</b>
<b>Term III</b>	Rs. 10,000.00	Rs. 10,000.00	Rs.10,000.00	Rs. 10,000.00	On or before <b>10<sup>th</sup> Dec '24</b>
<b>Tuition Fee Per Annum</b>	<b>Rs. 45,000.00</b>	<b>Rs.50,000.00</b>	<b>Rs.55,000.00</b>	<b>Rs 60,000.00</b>	

<b>Annual day/Sports day charges</b>	<b>Rs.1200.00</b>	<b>Rs.1200.00</b>	<b>Rs.1200.00</b>	<b>Rs.1200.00</b>	<b>On or before 10<sup>th</sup> Sept '24</b>
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**7. Transport :**

- Parents who require transport facility for academic session 24-25 should confirm the same to admin via WhatsApp or email on or before 15th March 2024.
- Requests received after 15th March 2024 for change in transport route or withdrawal from transport will not be accepted.
- The Transportation Fees is payable as one-time fee along with the 1<sup>st</sup> Term Fee itself

	<b>Transport Fees for 2024- 25</b>	<b>Due date</b>
<b>Kilometers</b>	<b>Transport Fee per annum</b>	<b>On or before 10<sup>th</sup> July</b>
0 - 5 Kms	Rs. 15,000.00	
5.1 - 10 Kms	Rs. 18,000.00	
10.1 – 15 Kms	Rs. 20,000.00	

**NOTE:** The fee structure does not include **Books & Uniform.**

- Parents can also check the fee details and due dates for 2024 - 25 in MCB Parent portal from June 2024 onwards.
- All fee payments should be paid online, by cash or by cheque
- Any fee paid to the school is not refundable under any circumstances
- Late fee of Rs. 500.00/- for delay of 10 days from the due date and Rs.1000.00/- thereafter will be followed without fail.

**Regards,  
Munchkin Admin**